

Technology Training Services



Turbo Charge Your Training!

- ▶ Do your users need to get up to speed fast?
- ▶ Do your end users need hands-on training?
- ▶ Do your system administrators need to build more expertise?
- ▶ Do you need plain language, easy-to-use instruction guides or job aids?
- ▶ Do you need an interactive Web site for Training?

Booz-Allen & Hamilton's Technology Training team provides training services that will increase your users' and system administrators' familiarity and confidence. We can help your organization by developing state-of-the-art job aids and training solutions.

Booz-Allen & Hamilton Approach

We provide the full range of training services to meet your specific needs. We begin by analyzing your existing environment. We then recommend solutions that address both your immediate and long-term needs. This customized approach allows you to target individual activities or implement a broader solution that aligns with your organization's IT mission and goals.

Our End-to-End Services Include

- ▶ Requirements Analysis
- ▶ On or Off-site Training
- ▶ Documentation Development and Production
- ▶ Web Site Development

Some of Our Clients

- ▶ **DISA DMS Program Management Office**—We support the DMS PMO Training Manager, the DMS Transition Manager, and the DMS Tactical Lead. We developed the DMS Quick Reference Guides and other job aids for distribution to DMS end users. We designed the DMS Training and Tactical Web sites. We wrote and maintain the DMS Training Plan and the DMS Joint Logistics Support Plan. We were involved in planning and executing Joint Tactical Exercises using DMS. We maintain the DMS Deployed Concept of Operations.
- ▶ **Special Operations Command—South**—We provided on-site training for DMS and TurboPrep, a U.S. Message Text Format (USMTF) editing application, to aid in the transition from AUTODIN to DMS.

For more information on Booz-Allen's Technology Training Services, contact—

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For more information about Booz-Allen & Hamilton, visit our Web site www.boozallen.com/message



Secure Information Exchange

A Comprehensive Systems Approach to Messaging and Directories

Project Control Services

Take control with Project Control!

- ▶ Do you need to improve your planning through schedule development and tracking?
- ▶ Do you need to increase visibility into the details of your projects?
- ▶ Do you need to integrate schedule, budget and work scope?
- ▶ Do you want to eliminate project overruns, identify bottlenecks, and make corrective actions?
- ▶ Do you need to develop or refine your change management processes?

Benefit

Booz-Allen & Hamilton's Project Control Services team can help you develop the most suitable Project Control System to fit your requirements. We provide a full range of Project Control Services to assist in ensuring your project is completed ahead of schedule, stays within budget, and meets all technical program objectives. We can customize a solution based on your organization's needs and business processes.

Booz-Allen & Hamilton Approach

We will provide you with the tools necessary to monitor cost and schedule variances, maintain a comprehensive list of project milestones, align classification of fund types, and manage multiple projects using a common database.

Our End-to-End Services Include

- ▶ Use of Project Control software tools
- ▶ Project Scheduling using MS Project
- ▶ Earned Value Management
- ▶ Acquisition support
- ▶ Business Process Re-engineering & Change Management
- ▶ Compliance with Government Regulations/Directives (i.e., Clinger Cohen Act provisions, Performance Measures development, etc.)

Some of Our Clients

- ▶ **DISA Defense Message System (DMS) Program Management Office**—We support the PMO with schedule development, acquisition assistance with Task Order Funding Requirements Packages and contract modifications, performance measure development to include expenditure evaluation reports, and development and maintenance of large project implementation databases.
- ▶ **DISA Global Command and Control System**—Our support includes assistance with regulatory compliance, such as Clinger Cohen Act directives, and development of programmatic documents, such as the Risk Management Plan.
- ▶ **American Red Cross**—As part of their Modernization Program, we developed a Transition Strategy and Acquisition Plan for the Case Management Centers.
- ▶ **General Services Agency**—We developed a process for tracking their IT implementation schedule, using a linked spreadsheet with a project management application.

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